BHS Stage 4 / BHSQ Level 4

What to do if you have previously achieved or started older versions of BHS qualifications

BHS qualifications are regularly reviewed and updated, as a result the content of our qualifications will change slightly over time. It is vital that we do this to ensure the qualifications remain current and relevant.

BHS qualifications are awarded by <u>British Horse Society Qualifications</u> (BHSQ). BHSQ Stage 4 Qualifications are listed on page 2.

If you have achieved part or all of a previous version of the Stage 4 Care, Lunge, Ride or Coach and would like to return to the BHS to take further assessments at Stage 4, you may be required to 'top up' your skills and knowledge and evidence your currency in the industry to be awarded a BHSQ qualification. This may include an additional assessment and/or a BHS Assessor reference.

The process to 'top up' and evidence your currency is only required if you want to achieve a BHSQ qualification. The process is not required if you want to progress to the next level/Stage.

If you have taken a Stage 4 assessment 10 or more years ago but did not achieve Stage 4 Care, Lunge, Ride or Coach, you will be required to take the new Stage 4 unit in its entirety.

COSTS

If you are required to submit a reference from a BHS assessor, you will need to agree the fee for this with the assessor and this will vary depending on the amount of evidence required.

Please contact the Education Team if the qualification or unit you have achieved is not listed or if you have any queries: education@bhs.org.uk, 02476 840508.

Qualifications Available at Stage 4

- BHSQ Level 4 Senior Yard Manager (Stage 4)
- BHSQ Level 4 Senior Yard Manager with Riding (Stage 4)
- BHSQ Level 4 Senior Eventing Coach (Stage 4)
- BHSQ Level 4 Senior Dressage Coach (Stage 4)
- BHSQ Level 4 Senior Show Jumping Coach (Stage 4)
- BHSQ Level 4 Senior Coaching Riders (Stage 4)

BHSQ Level 4 (Stage 4) qualification structure

This table shows an overview of the qualifications at level 4 and the units required for the achievement of each qualification.

C – Compulsory units O – Optional units	SENIOR YARD MANAGER	SENIOR YARD MANAGER WITH RIDING*	SENIOR COACHING RIDERS**	SENIOR EVENTING COACH***	SENIOR DRESSAGE COACH***	SENIOR SHOW JUMPING COACH***
Unit 1: Stage 4 Senior Care	С	С		С	С	O
Unit 2: Stage 4 Senior Management	С	С		C	C	C
Unit 3: Stage 4 Senior Lunge		С		С	С	C
Unit 4: Stage 4 Senior Ride for Training Eventing		0		0	0	0
Unit 5: Stage 4 Senior Ride for Training Dressage		0		0	0	
Unit 6: Stage 4 Senior Ride for Training Show Jumping		0		0		0
Unit 7: Stage 4 Senior Coaching Eventing			0	С		
Unit 8: Stage 4 Senior Coaching Dressage			0		С	
Unit 9: Stage 4 Senior Coaching Show Jumping			0			С

- * Achievement of the BHSQ Level 4 Senior Yard Manager with Riding (Stage 4) requires completion of the three compulsory units and one optional unit.
- ** Achievement of the BHSQ Level 4 Senior Coaching Riders (Stage 4) qualification requires completion of one of three optional units.
- *** Achievement of the BHSQ Level 4 Senior Coach (Stage 4) qualifications require completion of the four compulsory units and one optional unit.

Stage 4 Care and Riding

If you have previously achieved Stage 4 Care and/or Riding and would like to take further assessments to achieve a BHSQ qualification, please refer to Table 1.

Table 1, Additional requirements if you have previously achieved Stage 4 Care or riding and wish to achieve a BHSQ Level 4 Yard Manager qualification or a BHSQ Level 4 Coach qualification..

Title of your qualification (achieved on previous	How many years a your qualification?	go did you achieve	BHSQ qualification you want to achieve?				
syllabus)	Achieved within 5 years	Achieved over 5 years ago	BHSQ Level 4 Senior Yard Manager (Stage 4)	BHSQ Level 4 Senior Yard Manager with Riding (Stage 4)	BHSQ Level 4 Senior Eventing Coach (Stage 4)	BHSQ Level 4 Senior Dressage Coach (Stage 4)	
	Additional ev	vidence to submit		Additional BHSQ assessme	ent units required		
BHS Horse Knowledge and Care Stage 4 (syllabus active prior to 2012)	N/A	Assessor reference to cover Unit 1: Stage 4 Senior Care	Plus Unit 2: Stage 4 Senior Business Management	Plus Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4, 5 or 6)	Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5) & Unit7: Stage 4 Senior Coaching Eventing	Plus Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5) & Unit 8: Stage 4 Senior Coaching Dressage	
EQL Level 4 Diploma in BHS Horse Knowledge, Care and Management	Skills Record completion Unit 1 Ready for Assessment (p13. LO1 and LO4)	Assessor reference to cover Unit 1: Stage 4 Senior Care	Plus Unit 2: Stage 4 Senior Business Management	Plus Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge &	Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge &	Plus Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge	

(syllabus active from 2012)	CV detailing currency in industry in line with Unit 1: Stage 4 Senior Care			Chosen Ride for Training unit (Unit 4, 5 or 6)	Chosen Ride for Training unit (Unit 4 or 5) & Unit7: Stage 4 Senior Coaching Eventing	& Chosen Ride for Training unit (Unit 4 or 5) & Unit 8: Stage 4 Senior Coaching Dressage
BHSQ Unit 1: Stage 4 Senior Care (syllabus active from Sept 2019)	No additional top up	Assessor reference to cover Unit 1: Stage 4 Senior Care	Plus Unit 2: Stage 4 Senior Business Management	Plus Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4, 5 or 6)	Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5) & Unit7: Stage 4 Senior Coaching Eventing	Plus Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5) & Unit 8: Stage 4 Senior Coaching Dressage
BHSQ Unit 2: Stage 4 Senior Business Management (syllabus active from Sept 2019)	No additional top up	Assessor reference to cover Unit 2: Stage 4 Senior Business Management	Plus Unit 1: Stage 4 Senior Care	Plus Unit 1: Stage 4 Senior Care & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4, 5 or 6)	Plus Unit 1: Stage 4 Senior Care & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5) & Unit7: Stage 4 Senior Coaching Eventing	Plus Unit 1: Stage 4 Senior Care & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5) & Unit 8: Stage 4 Senior Coaching Dressage

BHS Stage 4 Riding (includes lunge) (syllabus active prior to 2012)	N/A	Assessor reference to cover Unit 3: Stage 4 Senior Lunge & Unit 4: Stage 4 Senior Ride for Training Eventing	N/A	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit7: Stage 4 Senior Coaching Eventing	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 8: Stage 4 Senior Coaching Dressage
EQL Level 4 Diploma in BHS Riding and Training Horses (includes lunge) (syllabus active from 2012)	Skills Record completion Unit 3 Ready for assessment (p31.LO2) Unit 4 Ready for assessment (p35. LO2-LO8)	Assessor reference to cover Unit 3: Stage 4 Senior Lunge & Unit 4: Stage 4 Senior Ride for Training Eventing	N/A	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit7: Stage 4 Senior Coaching Eventing	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 8: Stage 4 Senior Coaching Dressage
BHSQ Unit 4: Senior Ride for Training Eventing Or Unit 5: Senior Ride for Training Dressage Or Unit 6: Senior Ride for Training Show Jumping	No additional top up	Assessor reference to cover Unit 4, 5 or 6 (dependent on unit achieved)	N/A	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Unit7: Stage 4 Senior Coaching Eventing	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Unit 8: Stage 4 Senior Coaching Dressage

Stage 4 Coaching

If you have previously achieved Stage 4 Coaching/ITT and would like to take further assessments to achieve a BHSQ qualification, please refer to Table 2.

Table 2, Additional requirements if you have previously achieved Stage 4 Coaching and wish to achieve BHSQ Level 4 Coach qualification.

Title of your qualification (achieved on previous syllabus)	How many years ago did you	achieve your qualification?	BHSQ qualification you want to achieve?			
syllabus)	Achieved within 5 years	Achieved over 5 years ago	BHSQ Level 4 Senior Eventing Coach (Stage 4)	BHSQ Level 4 Senior Dressage Coach (Stage 4)	BHSQ Level 4 Senior Show Jumping Coach (Stage 4)	
	Additional evi	dence to submit	Additio	onal BHSQ assessment units r	equired	
BHS Intermediate Teaching Test (syllabus active prior to 2013)	N/A	Assessor reference to cover Unit 7: Stage 4 Senior Coaching Eventing (If you wish to achieve the Dressage Coach or Show Jumping Coach qualifications, please contact the Education Team for details of the assessor reference required. You will need an assessor reference to confirm your skills and knowledge are current for the learning outcomes or units already achieved which are relevant to your new qualification)	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5)	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5) & Unit 8: LO2: Be able to coach safely LO3: Be able to communicate effectively whilst coaching LO11: Be able to coach a semi private dressage lesson at Novice level	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 6) & Unit 9: LO2: Be able to coach safely LO3: Be able to communicate effectively whilst coaching LO8: Be able to coach a semi private lesson using grid work or related fences up to 1m	

EQL Level 5 Diploma in BHS Intermediate Teaching of Horse Riding (Intermediate Teaching Test (ITT)) (syllabus active from 2013)	BHS Assessor Reference Appendix 5 Group show jumping lesson. Required if you taught a flatwork lesson for Unit 1 (Coach a group of riders for improvement and development) OR complete LO6 within BHSQ Unit 7 BHS Assessor Reference Appendix 6 Semi private arena eventing lesson. Required if you taught a show jumping lesson for Unit 3 (Coach a rider over fences for competition) OR complete LO10 within BHSQ Unit 7 Skills Record completion Unit 7 Ready for assessment (p51.LO2-LO4, LO6, LO9, LO10) Required if you taught a show jumping lesson for Unit 1 (Coach a group of riders for improvement and development) and taught a	Assessor reference to cover Unit 7: Stage 4 Senior Coaching Eventing (If you wish to achieve the Dressage Coach or Show Jumping Coach qualifications, please contact the Education Team for details of the assessor reference required. You will need an assessor reference to confirm your skills and knowledge are current for the learning outcomes or units already achieved which are relevant to your new qualification)	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5)	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 5) & Unit 8: LO2: Be able to coach safely LO3: Be able to communicate effectively whilst coaching LO11: Be able to coach a semi private dressage lesson at Novice level	Plus Unit 1: Stage 4 Senior Care & Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge & Chosen Ride for Training unit (Unit 4 or 6) & Unit 9: LO2: Be able to coach safely LO3: Be able to communicate effectively whilst coaching LO8: Be able to coach a semi private lesson using grid work or related fences up to 1m
Unit 7: Stage 4 Senior Coaching Eventing	improvement and	Assessor reference to cover Unit 7: Stage 4 Senior Coaching Eventing	Plus Unit 1: Stage 4 Senior Care &	N/A	N/A
			Unit 2: Stage 4 Senior Business Management & Unit 3: Stage 4 Senior Lunge &		

Completing			
		Chosen Ride for Training unit (Unit 4 or 5)	

Partially completed Stage 4 Care, Ride or Coaching

If you have taken a Stage 4 assessment between 5 and 10 years ago but did not achieve Stage 4 Care, Ride or Coaching please contact the Education Team (education@bhs.org.uk, 02476 840508) to discuss how you can complete this. The team will be able to discuss the options available to you. A process is available for you to complete your Stage 4 Care, Ride or Coach and retake the units or learning outcomes you did not previously achieve. If you choose to do this, you will need to provide a reference from a BHS Assessor to confirm your skills and knowledge covered in the units or learning outcomes you have already achieved are still current. Alternatively, you have the option to take the current unit in its entirety at the same cost of your retake, which may be a more cost-effective option.

If you have taken a Stage 4 assessment 10 or more years ago but did not achieve Stage 4 Care, Ride or Coach you will be required to take the new Stage 4 unit in its entirety.

Assessor Reference Guidance

Assessor references must be provided by a BHS Assessor. The BHS Education Team (education@bhs.org.uk, 02476 840508) will be able to provide contact details for assessors in your area. You will need to agree the fee for the reference with the assessor and pay them directly for their time.

Assessor references must be completed on the templates provided:

- Appendix 1: Stage 4 Senior Care Template
- Appendix 2: Stage 4 Senior Lunge Template
- Appendix 3: Stage 4 Senior Ride for Training Eventing Template
- Appendix 4: Stage 4 Senior Coaching Eventing Template
- Appendix 5: Assessor Reference: Group show jumping lesson
- Appendix 6: Assessor Reference: Semi private arena eventing lesson
- Appendix 7: Assessor Reference: Group lesson using poles.

This assessor reference must confirm currency of skills and knowledge against the current BHSQ Unit 1: Stage 4 Senior Care, Unit 3: Stage 4 Senior Lunge, Unit 4: Stage 4 Senior Ride for Training Eventing or Unit 7: Stage 4 Senior Coaching Eventing syllabi. The reference will also be required to confirm skills and knowledge of any gaps identified (content of the current syllabus that were not covered in the previous syllabus). Evidence must be provided for every learning outcome listed unless specified by the Education Team.

References can be completed via one of, or via a combination of, the following:

- o Face to face with a BHS assessor
- Via live streaming with a BHS assessor
- Via a combination of pre-recorded practical tasks and a professional discussion with a BHS assessor via video call. The assessor must be able to identify you in any pre-recorded videos.
- Professional discussion
- Reference where the learner is known to the assessor

You will be required to verify your identity to the assessor by showing photo ID and you must be identifiable in any recordings provided.

Appendix 1 Stage 4 Senior Care

Learner name				BHS Memb	ership numb	er
Assessor name				APC numbe	er	
How do you (the as the learner? (Provide long you have known in what capacity)	detail on how	Comment	ary on learn	er nerforman	ce and curre	ncy. This must include
BHSQ level 4 units		what you	have seen a	nd discussed	against each	Learning Outcome
If providing a reference of the second secon						
Unit 1: Stage 4 Senior Learning outcomes:			10 10ug	<u>uttoimes yeu</u>		<u> </u>
1. Be able to use spec safe and efficient man 2. Understand nutritic requirements of horse 3. Understand the ma competition horses 4. Be able to maintain physical wellbeing 5. Understand the car and youngstock 7. Understand the car horses	ner onal es nagement of a horse's e of horses e of mares	Please co	ontinue on a separa	te sheet if necessarv	, Learner name, vo	ur name and signature must be included
Confirmation of lea	-	nce and	Delete as a		- Yes	-
currency of Unit 1:	Stage 4 Senior	Care			Date	
Assessor signature					Date	

Appendix 2 Stage 4 Senior Lunge

Learner name			BHS Member	rship numbe	
Assessor name			APC number		
How do you (the as learner? (Provide det have known them for capacity)	ail on how long you				
BHSQ level 4 units					ncy. This must include Learning Outcome
If providing a refere If covering part of t	he syllabi, please ci				
Unit 3: Stage 4 Senior Learning outcomes: 1. Understand how to competition horses 2. Be able to lunge a c horse to develop its w	lunge ompetition	Please continue on a se	narate sheet if necessary	rv Learner name	our name and signature must be included
Confirmation of lea		nd Delete as	parate sheet if necessar appropriate		our name and signature must be included / No
currency for Unit 3: Assessor signature	Stage 4 Senior Lur	ige		Date	

Appendix 3 Stage 4 Senior Ride for Training Eventing

Learner name				BHS Member	rship numbe	r
Assessor name				APC number		
How do you (the as learner? (Provide det have known them for capacity) BHSQ level 4 units If providing a reference of the covering part of the Unit 4: Stage 4 Senior Training Eventing Learning outcomes:	ail on how long and in what ence for the fu he syllabi, plea	Commenwhat you	have seen lease evide	and discussed ence each learn	against each ing outcome	
1. Understand the trayoung horses 2. Be able to ride safe 3. Understand how to training of a dressage 4. Understand how to training of a show jum 5. Be able to ride a tra a double bridle to devof going 6. Be able to ride an indressage horse with a developing its way of 7. Be able to ride an elementary of the same to ride and the same to ride a	ly progress the horse progress the pring horse in elop its way nexperienced view to going xperienced so up to a view to going rse cross p to 1m (3ft					
Confirmation of lea currency for Unit 4 for Training Eventin	Stage 4 Senio	nce and		arate sheet if necessar	- Yes	our name and signature must be included
Assessor signature					Date	

Appendix 4 Stage 4 Senior Coaching Eventing

Learner name			BHS Membership number	
Assessor name			APC number	
How do you (the as the learner? (Provide long you have known in what capacity) BHSQ level 4 units	e detail on how		er performance and currendered discussed against each L	
		ll syllabi, please eviden	ce each learning outcome.	
If covering part of t Unit 7: Stage 4 Senior		se circle the learning o	outcomes you are evidencin	g.
Eventing Learning outcomes:	Coacrining			
1. Understand how to 2. Be able to coach sa 3. Be able to commun effectively whilst coach a lunge 6. Be able to coach a griders over fences up 3ins) 9. Be able to coach a ldressage lesson at Ele 10. Be able to coach a arena eventing lesson up to 1.10m (3ft 7ins)	fely icate ching rider on the group of to 1m (3ft private mentary level semiprivate over fences	Please continue on a sepa	rate sheet if necessary. Learner name, you	r name and signature must be included
Confirmation of lea	rner performa		elete as appropriate -	Yes / No
Assessor signature			Date	

Appendix 5

BHS Assessor Reference: Group show jumping lesson.

If you completed your EQL Level 5 Diploma BHS Intermediate Teaching of Horse Riding, or were part way through, and you wish to use this to achieve a BHSQ Level 4 qualification you must provide a completed assessor reference for a group showjumping lesson.

This is only required if you taught a flatwork lesson for Unit 1 (Coach a group of riders for improvement and development) within the EQL qualification, or you cannot provide evidence that you taught the group show jumping lesson on your assessment day. This assessor reference must confirm currency of skills and knowledge against the current BHSQ Level 4 specification; Unit 7: Stage 4 Senior Coaching Eventing. Learning Outcome 6.

Learner name			BHS Membership num	ber		
Assessor name			APC number			
How do you (the as the learner? (Provide long you have known in what capacity)	e detail on how					
BHSQ level 4 unit		Commentary on learner performance and currency. This must include what you have seen and discussed against each Learning Outcome				
Unit 7: Stage 4 Senior Eventing LO6. Be able to coach riders over fences up 3ins) 6.1 Assess horse and strengths and areas for development 6.2 Coach to improve rider ability and confid 6.3 Use exercises to in and rider performance 6.4 Evaluate the effect the session 6.5 Provide a plan for development	a a group of to 1m (3ft rider or horse and dence mprove horse es tiveness of future	Please continue on a sepo	rate sheet if necessary. Learner name	, your name and signature must be included		
Confirmation of lea	rner performa	nce and currency [Delete as appropriate -	Yes / No		
Assessor signature			Date			

Appendix 6

BHS Assessor Reference: Semi private arena eventing lesson.

If you completed your EQL Level 5 Diploma BHS Intermediate Teaching of Horse Riding or were part way through and you wish to use this to achieve a BHSQ Level 4 qualification you must provide a completed assessor reference for a Semi private arena eventing lesson.

This is only required if you taught a show jumping lesson for Unit 3 (Coach a rider over fences for competition) within the EQL qualification, or you cannot provide evidence that you taught the arena eventing lesson on your assessment day. This assessor reference must confirm currency of skills and knowledge against the current BHSQ Level 4 specification; Unit 7: Stage 4 Senior Coaching Eventing. Learning Outcome 10.

Learner name			BHS Memb	ership numbe	-	
Assessor name			APC number	er		
How do you (the assessor) know the learner? (Provide detail on how long you have known them for and in what capacity)						
BHSQ level 4 unit		Commentary on learner performance and currency. This must include what you have seen and discussed against each Learning Outcome				
		Please continue on a separate s.				
Confirmation of lea	rner performa	nce and currency	Delete as appr	opriate -	Yes / No	
Assessor signature				Date		

Appendix 7

BHS Assessor Reference: Group lesson using poles.

If you completed your EQL Level 5 Diploma BHS Intermediate Teaching of Horse Riding or were part way through and you wish to use this to achieve a BHSQ Level 4 qualification you must provide a completed assessor reference for a group lesson using poles. This assessor reference must confirm currency of skills and knowledge against the current BHSQ Level 4 specification; Unit 8: Stage 4 Senior Coaching Dressage. Learning Outcome 5 / Unit 9: Stage 4 Senior Coaching Show Jumping Learning Outcome 5.

Learner name			BHS Mem number	bership	
Assessor name			APC numb	per	
How do you (the assessor) know t learner? (Provide how long you have them for and in wh capacity)	he detail on known				
BHSQ level 4 un	it	Commentary on learner perf have seen and discussed aga			
Unit 8 Stage 4 Sen Coaching Dressage or Unit 9 Stage 4 Sen Coaching Show Ju LO5. Be able to co group of riders usin poles 5.1 Assess horse an strengths and area development 5.2 Coach to impro horse and rider abi confidence horse a rider performances 5.3 Evaluate the effectiveness of th lesson 5.4 Provide a plan future developmen	ior mping ach a ng nd rider s for ove lity and on	Please continue on a seg	parate sheet if necessa	ry. Learner nan	ne, your name and signature must be included
		performance and currency	Delete as appr	opriate	- Yes / No
Assessor signatu	re			Date	